**MULTI-AGENCY REPORT TO CHILD PROTECTION CONFERENCE**

**Please securely submit reports at least 2 days before the meeting to:** [safeguardingbusinesssupport@herefordshire.gov.uk](mailto:safeguardingbusinesssupport@herefordshire.gov.uk)

**Please read through your invite letter and guidance for professionals before completing this report.**

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| Report for (child(ren)’s names, dates of birth: | |
| Date and time of conference: | |
| Your name: | Agency and role: |
| Contact details including email address: | |
| Please state who you / your agency are supporting (child / young person / parent / other significant adult): | |

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| Is the information in your report appropriate to share with all conference attendees (non-professionals)? | Y / N |
| If ‘no’, please also provide a redacted version and stipulate who should receive the redacted version: | |
| Have you shared your report with the family and / or person your information relates to at least 2 days before the conference? | Y / N |
| Child’s / young person’s views about professional concerns and the support they receive:  (for non-verbal and pre-verbal children, please comment on any observations you have made which may indicate the child’s lived experience) | |
| Parent’s / carer’s views about professional concerns and the support they receive: | |

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| For review conferences, please provide the dates of any home visits you have undertaken since the last conference: | |
| Is a chronology of significant events attached?  If ‘no’, please detail relevant and significant events below (NB for review conferences, this should relate only to events since the last conference) | Y / N |

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| **Date** | **Event** |
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| **Information about the child(ren) and their family** |
| Developmental needs (health, education, emotional and behavioural development, identity, social presentation, self-care skills, family and social relationships)  If referring to more than one child, please differentiate the information for each child in this section |
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| Parenting capacity (basic care, ensuring safety, emotional warmth, stimulation, guidance and boundaries, stability, any other factors impacting on parenting) |
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| Family and environmental factors (family history and functioning wider family, housing, employment, income, social integration, community resources) |
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| **Assessment of risk** |
| Protective factors / what is working well? (these factors are likely to reduce the risk of harm - they could be factors individual to the child which increase their resilience, parenting strengths of attributes, or features of family life, including extended family, which have a positive effect on children’s lives and / or reduce their vulnerability to harm) |
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| Risk factors / what are you worried about? (these factors increase the likelihood of significant harm or cause significant harm) |
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| Managing and reducing risk (explain how you or your agency can contribute / already contributes to managing and reducing these risks – for review conferences, set out the progress that has been made since the last conference and any outstanding actions) |
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| **Analysis and conclusion** (include your professional opinion about whether the subject children have suffered and / or are likely to suffer significant harm, based upon your knowledge at the time of writing the report, with consideration of the risk and protective factors) | |
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| **Date of report:** |  |
| **Signed:** |  |